<u>UNA IRB Submission Check List</u>

In order to ensure the accuracy of each IRB submission, it is the responsibility of the person(s) submitting for approval that each of the appropriate boxes are checked. A submission will not be reviewed for implementation until the check list is complete.

For exempt, expedited, or full review:

☐ Research Application and Protocol Form

For expedited or full review only:

☐ CITI Training Certificate: UNA Sponsor

☐ CITI Training Certificate: PI

☐ Consent Form

☐ Child Oral Assent Form

☐ Parent Written Consent Form

☐ Facility Approval

☐ Educational Material

☐ Recruiting Information

☐ Evaluation Tool

Please be sure to include this check list with your submission PDF as a table of contents. For questions and inquiries, contact the IRB chair at irb@una.edu.